

## MicroStrategy Web for Reporters and Analysts

### Overview:

This two-day course is designed for end users of MicroStrategy Web™. Specifically, this course covers functionality available to users at the Web Reporter and Web Analyst levels. Students will leave with a thorough understanding of the power and flexibility of the MicroStrategy Web interface. Students will learn how to perform basic and advanced analysis on reports and documents using MicroStrategy Web. They will also learn about basic report creation. Students will have the opportunity to practice with hands-on exercises for executing and manipulating reports and documents and formatting and creating reports in MicroStrategy Web.

### MicroStrategy Products Covered:

- MicroStrategy Web

### Number of Days:

- 2 days

### Who Should Attend:

- MicroStrategy Web end-users
- Analysts

### Prerequisites:

- None

### Topics:

- Introduction to MicroStrategy Business Intelligence
  - MicroStrategy Business Intelligence Architecture
  - Introduction to MicroStrategy Reporting Terminology
- Using the MicroStrategy Web Interface
  - Introduction to the MicroStrategy Web Interface
  - Executing Reports and Documents
- Report and Document Manipulations in MicroStrategy Web
  - Report and Document Manipulations-Part I
  - Report and Document Manipulations-Part II
  - Subscribing, Printing and Exporting Reports and Documents
- Report Formatting in MicroStrategy Web
  - Report Formatting
- Prompts in MicroStrategy Web
  - Prompts in MicroStrategy Web
- Basic Report Creation in MicroStrategy Web
  - Overview of Report Creation
  - Creating Reports
- Distribution Services in MicroStrategy Web
  - Basic Subscriptions with Distribution Services
  - Alert-Based Subscriptions
- Interacting with Flash Documents in MicroStrategy Web
  - Interacting with Grids and Graphs
  - Interacting with MicroStrategy Flash Widgets